



# Howard County Council

George Howard Building  
3430 Court House Drive  
Ellicott City, Maryland 21043-4392

## COUNCILMEMBERS

Calvin Ball, Chairperson  
District 2  
Jon Weinstein, Vice Chairperson  
District 1  
Jennifer Terrasa  
District 3  
Mary Kay Sigaty  
District 4  
Greg Fox  
District 5

Budget Work Session  
C. Vernon Gray Room  
Monday, May 9, 2016  
8:30 am

## Minutes - Approved

The Chairperson opened the work session at 8:33 a.m.

Members Present: Calvin Ball, Chairperson; Jon Weinstein, Vice Chairperson; Greg Fox; Mary Kay Sigaty; Jen Terrasa.

Staff Present: Jessica Feldmark, Council Administrator; Craig Glendenning, County Auditor; Jim Vannoy, Senior Assistant County Solicitor

Circuit Court: Judge Lenore Gelfman and Jenn Kaiser provided an overview of the proposed budget and answered questions from the Council.

Economic Development Authority: Larry Twele, Peter Ettinger, and Kathy Johnson provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- A document that outlines the details of the Business Investment Fund, its marketing plan, selection process and criteria, and requirements of recipient companies (JW 9:19)
- Data on incubator residents/graduates and catalyst loan recipients – growth in number of employees, retention in Howard County, and any additional metrics available
- Examples of tech transfer partnership with APL
- Details on “demo days” being scheduled between MCE and APL
- Detailed breakdown of EDA’s use of Ag Pres funds
- Clarification on Program Revenue Fund
- Objectives of the new study of Route 1 and Administration commitment to engage Council and other stakeholders in developing the details of the RFP to be let for the study
- Amendment to include spending authority for funds generated under CB2-2016
- EDA’s complete budget detail

Board of Elections: Guy Mickley provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- A link on the Howard County Board of Elections local webpage to precinct-level data

Soil Conservation District: Bob Ensor provided an overview of the proposed budget and answered questions from the Council.

Department of Planning and Zoning: Val Lazdins, Raj Kuchadkar, Greg Bruno, Joy Levy, and Amy Gowan provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- Adding [councilmail@howardcountymd.gov](mailto:councilmail@howardcountymd.gov) to DPZ's community email distribution lists to make sure Council Members receive all of the information being provided to community members
- Objectives of the new study of Route 1 and Administration commitment to engage Council and other stakeholders in developing the details of the RFP to be let for the study
- Corrected organizational chart, accomplishments, and action plan [Budget to coordinate similar review and updates as needed for **all departments.**]
- A reconciliation of Agricultural Preservation and Promotion Fund showing all actual expenditures
- Capacity in the Agricultural Preservation and Promotion Fund to support additional ag innovation grant funding to EDA
- Outcomes of DPZ's upcoming meeting with DPW and Law on sidewalk fee-in-lieu

Department of Public Works: Jim Irvin, Michele Dudek, and Mark DeLuca provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- Proposed capital budget amendment for new school site
- Asked Mr. Irvin to attend the work session with the Board of Education on May 18
- A copy of the MOU for the new school site
- Board of Ed to give Council a preliminary presentation on the feasibility study for discussion of the new school site at the 5/18 work session
- Breakdown of all fund balances and projected need for future fee increases for the next few years

Department of Inspections, Licenses and Permits: Bob Frances and Bob Firmani provided an overview of the proposed budget and answered questions from the Council.

Office of the County Executive: Lonnie Robbins and Nancy Gray provided an overview of the proposed budget and answered questions from the Council.

Department of County Administration: Lonnie Robbins, Nancy Gray, Mark Miller, and Brook Mamo provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- Additional detail on grant funding toward the Roving Radish position in Office of Community Sustainability
- Breakdown of Program Revenue Fund
- A copy of the Executive Order and State Law that govern use of drug asset forfeiture fund as well the human trafficking fund
- A copy of the Administration's plan to bring fund balances to positive

Department of Finance: Stan Milesky and Rafiu Ighile provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- Administration's response to the possibility of using Fire and Rescue Fund cash rather than master lease for radio expenses
- Updated cash flow model for ad valorem based on \$5M going into FY17 capital budget

Office of Law: Gary Kuc provided an overview of the proposed budget and answered questions from the Council.

Department of Technology and Communication Services: Chris Merdon and Melissa McDonald provided an overview of the proposed budget and answered questions from the Council.

Council members requested the following additional information:

- A detailed breakdown of DTCS chargebacks to the Council's budget

The meeting was adjourned at 4:01 p.m.